👿 Katrineholm

# Tempus – A new system for all preschools and leisure-time centres

On 29 May, all preschools and leisure-time centres will change systems for scheduling, reporting absence and reporting leave. The new system is called Tempus. Starting 29 May, parents and guardians will be able to log in to Tempus. You can access the system online or via an app by using your electronic ID.

# What you can do in Tempus

Here's what you can do in Tempus:

- Enter the schedule for your child
- Report leave for your child
- Report absence for your child (can also be done in Unikum)
- Specify who will pick up your child
- Enter your contact details
- Receive reminders

### Tempus can be accessed online and using an app

Tempus can be accessed online and using an app. The app has the same features as the website.

The website can be accessed via Lärknuten <u>larknuten.se</u>. Simply click on what you want to do, for example, "Enter schedule". You will then be automatically logged in to Tempus.

The app is called Tempus Hemma. It is available for download from <u>the</u> <u>App Store</u> and <u>Google Play</u>.

## You log in to Tempus using your electronic ID

You log in to the website and app using your electronic ID, such as BankID. If you are unable to obtain an electronic ID, please contact Lärknuten support at <u>larknuten@katrineholm.se</u>. Starting 29 May, you will be able to log in to Tempus. Both using the app and on the website.

### For more information, see katrineholm.se

More information about the switch to Tempus can be found on <u>katrineholm.se/tempus</u>. Here you will find answers to frequently asked questions, as well as videos showing how to use Tempus.

# The staff and Contact Centre are available to help you

If you have any questions about Tempus or need help, don't hesitate to talk to the staff at the preschool or leisure-time centre. You can also visit the Contact Centre at Djulögatan 31B. The Contact Centre is open weekdays from 10:00 to 4:00.